



South Decatur Jr. - Sr. High School

8885 South State Road 3

Greensburg, IN 47240

Phone: 812-591-3330 Fax: 812-663-4168

Mr. Stewart Durham - Principal Mrs. Cathy Pittman - Secretary Mr. Eric Foga - Asst. Principal Mrs. Tiffany Wall - Bookkeeper Mrs. Kristy Tebbe - Guidance Director Mrs. Carrie Hess - Guidance Counselor Mr. Rodney Martin - Athletic Director Mrs. Katie McCammet - Registrar

Opening – Guidance Counselor

Position: Guidance Counselor for Middle School and High School

Date of Vacancy: July 24, 2023

Filing Deadline: May 19, 2023, or until filled

Qualifications: * Masters Degree

- * Indiana License in School Counselor
- * Experienced in the use of educational technology
- * Great organization and communication skills

Performance Responsibilities:

- * Implement all of DCCS policies as they relate to the classroom.
- * Support the mission, vision and goals of DCCS and SDHS.
- * Thorough understanding of school operations.
- * Strong organizational, communication, and interpersonal skills.
- * Ability to interpret data.
- * Detailed understanding of all graduation requirements including Next Level Programs of Study for pathways.
- * Detailed understanding of helping students and parents create a four year plan.
- * Detailed understanding of the master schedule.
- * Ability to advise and provide information to parents, students, and teachers.
- * Ability to assist students with FAFSA, college and job applications, College Board, and all other avenues for post graduation.
- * Perform any and all other duties prescribed by the administration.
- * Guides individuals and groups of students through the development of educational plans, career awareness and personal and social growth issues.
- * Oversee a guidance program designed to allow students to voice concerns without fear of punishment or judgment, and assist with their mental health and wellbeing.

Pay Rate: As per current Teacher's Contract

Application Process:

Please forward a letter of interest, resume, copy of license, and 3 professional references to:

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8885 South State Road 3

Greensburg, IN 47240

Attn: Mr. Stewart Durham, Principal

sdurham@decaturco.k12.in.us

#WeAreSouth